



MECKLENBURG COUNTY Public Health

NC Public Swimming Pool In-Field Plan Review – Construction

In-Field Plan Review for Construction – Existing Swimming Pool, Spa, Wading Pool, Etc.

In-field plan review is required for renovation or repair work done at your existing property. A \$250 in-field plan review fee and an in-field plan review application must be submitted to Environmental Health before a site visit will be made.

Payment may be made by credit card, check or cash. To pay the required fee by credit card, contact Public Health at 980-314-1620. Checks may be mailed or brought directly to our office. Cash payments may be made at our office. Please assure that you have all information required for the facility before contacting Public Health.

Information needed for payment shall include:

1. Name of the pool and pool permit ID number
2. Address of the pool
3. Payment information including the credit card number, expiration date, etc.
4. Your contact information.

Once the payment(s) have been made, the Office Assistant will notify the assigned inspector that payment has been made. The In-Field Plan Review application can be mailed to our office, faxed or emailed to the contact information below.

700 N Tryon St, Suite 208

Charlotte, NC 28202

Fax: 704-336-5306

Email: Katie.Wilson@mecklenburgcountync.gov

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Environmental Health Division • 700 N. Tryon Street, Suite 208 • Charlotte, NC 28202-2222 • (980) 314-1620
<http://envhealth.charmeck.org>